



Municipal Infrastructure Support Programme

An EU – funded project



BUILDING TOGETHER FOR THE FUTURE

FIRST TRAINING COURSE DUTIES OF MUNICIPAL ADMINISTRATIONS AS EMPLOYER FOR INFRASTRUCTURE CONSTRUCTION

(Tendering, Awarding, Constructing, Monitoring, Controlling, Accepting & Closing)

Place: VIII floor, SCTM , Makedonska 22, 11000 Belgrade

Day 1, 22 October 2008

8:30 – 9:00	Registration
	Introductory Session
9:00 – 9:10	Introductory remarks and course outline – <i>Mr. Cok van Schooten, Team Leader - MISP</i>
9:10 – 9:30	Overview of Investment Development in Municipalities – <i>Mrs. Slađana Grujić, Secretary of the Local Economic Development Board - SCTM</i>
9:30 – 10:00	The Investment Cycle and the SLAP – <i>Mr. Nedeljko Ćuric, Information Management Specialist/SLAP Expert – MISP</i>
10:00 – 10:30	The Role of Municipal Administration as Employer for Municipal Investment (tendering, awarding, monitoring) – <i>Mr. Philippe Bergeron, Utility Economist /Finance Expert – MISP</i>
10:30 – 11:00	Coffee Break
	Session 1: Procurement strategy for construction works
11:00 – 11:30	Procurement Routes for Works and Services (Traditional Contracting, BOOT, D&B, PPP, Turnkey), <i>Mr. Zoran Šimić Misirlić, Procurement/FIDIC Expert – MISP</i>
11:30 – 12:00	Introduction to PRAG Guidelines for Works and Services – <i>Mrs. Tanja Knežević, Programme Manager, The Delegation of the European Commission to the Republic of Serbia</i>
12:00 – 12:30	Introduction to FIDIC Guide Books for construction – <i>Mrs. Milica Dugić, Procurement specialist/Civil Engineer – MISP</i>
12:30 – 14:00	Lunch Break
14:00 – 14:30	Rights and Obligations of a Municipality as Employer – <i>Mr. Zoran Šimić Misirlić, Procurement FIDIC Expert – MISP</i>



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14:30 – 15:00	Risk Management of Construction Contracts Cost Control in Construction Contracts – Mrs. Milica Dugić, Procurement specialist/Civil Engineer – MISIP
15:00 – 15:30	The PIU and its role (planning, awarding, constructing, monitoring, controlling, closing) – Mrs. Milica Dugić, Procurement specialist/Civil Engineer – MISIP
15:30 – 16:00	Coffee Break
16:00 – 17:00	FIDIC contract rules (red book) – Mrs. Milica Dugić, Procurement specialist / Civil Engineer – MISIP
17:00	End of Day 1

Day 2, 23 October 2008

8:30 – 9:00	Registration
	Session 2: Procurement Guidelines
9:00 – 9:30	PRAG Guidelines (services, supply, works) – Mrs. Tanja Knežević, Programme Manager, The Delegation of the European Commission to the Republic of Serbia
9:30 – 10:00	PRAG Guidelines (services, supply, works) continued – Mrs. Tanja Knežević, Programme Manager, The Delegation of the European Commission to the Republic of Serbia
10:00 – 10:30	PRAG Guidelines (services, supply, works) continued – Mrs. Tanja Knežević, Programme Manager, The Delegation of the European Commission to the Republic of Serbia
10:30 – 11:00	Coffee Break
11:00 – 12:00	FIDIC contract rules (yellow book, grey books) – Mrs. Milica Dugić, Procurement specialist/ Civil Engineer – MISIP
12:00 – 12:30	Project Monitoring Guidelines under EU Rules – Mr. Zoran Šimić Misirlić, Procurement/ FIDIC Expert – MISIP
12:30 – 14:00	Lunch Break
14:00 – 14:30	Disagreement and Dispute Resolution Mechanisms (PRAG) Mrs. Tanja Knežević, Programme Manager, The Delegation of the European Commission to the Republic of Serbia



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14:30 –15:30	Exercise – PRAG Rules Questions, Tender Dossier – <i>Mr. Zoran Šimić Misirlić, Procurement/ FIDIC Expert – MISP</i> and <i>Mrs. Tanja Knežević, Programme Manager, The Delegation of the European Commission to the Republic of Serbia</i>
15:30 –16:00	Coffee Break
	Closing session
16:00 –16:15	Introduction to the Quiz – <i>Mr. Philippe Bergeron, Utility Economist /Finance Expert – MISP</i>
16:15 –17:00	Quiz (20 multiple choices questions to be answered anonymously)
17:00 - 17:30	Wrap up and evaluation – <i>Mr. Philippe Bergeron, Utility Economist Finance Expert – MISP</i>
17:30	End of Day 2