



## Municipal Infrastructure Support Programme

An EU – funded project managed by the European Agency for Reconstruction



BUILDING TOGETHER FOR THE FUTURE

### Agenda for the MISP Workshop

Venue: hotel “Villa Breg”, Vršac, Serbia

Time: 2 – 4 April 2008

***The purpose of the Workshop is to assure effective implementation of the MISP.***

The specific outputs of the Workshop are:

- **enhanced commitment** of project stakeholders for implementation of MISP activities
- **best use of resources** for MISP implementation (human, material and financial)
- **exchange of experience and ideas** among stakeholders.

#### Day I Wednesday April 2 2008

08:30 – 9:30	<b>Check in</b>	Reception
09:30 – 09:45	Opening of the workshop	Facilitators
09:45 – 10:00	Introduction to MISP as a long-term EU programme	Vassilis Petrides, EAR
10:00 - 10:15	MISP and the stakeholders	Cok van Schooten, MISP
10:15 - 10:35	Introduction of facilitators and participants Expectations of the Workshop	Facilitators
10:35 – 10:45	Objectives of the Workshop Presentation of Agenda and working methodology	Facilitators
10:45 – 11:15	Definition of problems: <i>Why do we not have excellent infrastructure in Serbian municipalities?</i>	Plenum
<b>11:15-11:35</b>	<b>Coffee break</b>	
11:35 – 12:00	Discussion Organising groups per identified problems	Plenum
12:00 - 13:00	<b>Group work I</b> How do we address the identified problems? What <i>results</i> do we need to achieve with the project?	Working Groups
<b>13:00 – 14:00</b>	<b>Lunch</b>	
14:00 – 15:00	Presentation of group work Discussion	Plenum
<b>15:00 – 15:20</b>	<b>Coffee break</b>	
15:20 – 16:30	<b>Group work II</b> What <i>activities</i> do we have to do in order to achieve the results?	Working Groups
16:30 – 17:15	Presentation of group work Discussion	Plenum



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17:15 – 17:30	Summarizing and wrapping up	Facilitators
19:30	<b>Dinner</b>	

### Day II Thursday April 3 2008

07:00 – 09:00	<b>Breakfast</b>	
09:00 – 09:15	Introduction to day II	Facilitators
09:15 - 10:40	<b>Group work III</b> Are the activities right to achieve the results? Revisiting both <i>results and activities</i>	Working Groups
<b>10:40-11:00</b>	<b>Coffee break</b>	
11:00 – 11:45	Presentation of group work Discussion	Plenum
11:45 - 13:00	<b>Group work IV</b> <i>Assumptions and external risks</i> for implementing activities and achieving the results	Working Groups
<b>13:00 – 14:00</b>	<b>Lunch</b>	
14:00 – 14:50	Presentation of group work Discussion	Plenum
<b>14:50 – 15:10</b>	<b>Coffee break</b>	
15:10 – 16:20	<b>Group work V</b> <i>Indicators and sources of verification</i>	Working Groups
16:20 – 17:00	Presentation of group work Discussion	Plenum
17:00 – 17:15	Summarizing and wrapping up	Facilitators
19:30	Dinner	

### Day III Friday April 4 2008

07:00 – 09:00	<b>Breakfast and leaving rooms (Check out)</b>	
9:00 – 09:15	Introduction to communication: Basic elements of communication - message, audience, means	Facilitators
09:15 - 10:30	<b>Group work VI</b> Formulating elements of <i>communication strategy</i>	Working Groups
<b>10:30-11:00</b>	<b>Coffee break</b>	
11:00 – 11:45	Presentation of group work Discussion	Plenum
11:45 – 12:00	Introduction to stakeholder activity plan	Facilitators
12:00 - 13:00	<b>Group work VII</b> Development of a <i>stakeholder activity plan</i> : <i>Who will do what, when? What support do they need to do it?</i>	Working Groups



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<b>13:00 – 14:00</b>	<b>Lunch</b>	
14:00 – 14:45	Presentation of group work Discussion	Plenum
14:45 – 15:00	Summarizing and wrapping up	Facilitators
15:00 – 15:15	Closing word Evaluation of the workshop	Cok van Schooten