



Municipal Infrastructure Support Programme

An EU – funded project managed by the European Agency for Reconstruction



BUILDING TOGETHER FOR THE FUTURE

Agenda for the MISP Workshop

Venue: hotel “Villa Breg”, Vršac, Serbia

Time: 2 – 4 April 2008

The purpose of the Workshop is to assure effective implementation of the MISP.

The specific outputs of the Workshop are:

- **enhanced commitment** of project stakeholders for implementation of MISP activities
- **best use of resources** for MISP implementation (human, material and financial)
- **exchange of experience and ideas** among stakeholders.

Day I Wednesday April 2 2008

08:30 – 9:30	Check in	Reception
09:30 – 09:45	Opening of the workshop	Facilitators
09:45 – 10:00	Introduction to MISP as a long-term EU programme	Vassilis Petrides, EAR
10:00 - 10:15	MISP and the stakeholders	Cok van Schooten, MISP
10:15 - 10:35	Introduction of facilitators and participants Expectations of the Workshop	Facilitators
10:35 – 10:45	Objectives of the Workshop Presentation of Agenda and working methodology	Facilitators
10:45 – 11:15	Definition of problems: <i>Why do we not have excellent infrastructure in Serbian municipalities?</i>	Plenum
11:15-11:35	Coffee break	
11:35 – 12:00	Discussion Organising groups per identified problems	Plenum
12:00 - 13:00	Group work I How do we address the identified problems? What <i>results</i> do we need to achieve with the project?	Working Groups
13:00 – 14:00	Lunch	
14:00 – 15:00	Presentation of group work Discussion	Plenum
15:00 – 15:20	Coffee break	
15:20 – 16:30	Group work II What <i>activities</i> do we have to do in order to achieve the results?	Working Groups
16:30 – 17:15	Presentation of group work Discussion	Plenum



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17:15 – 17:30	Summarizing and wrapping up	Facilitators
19:30	Dinner	

Day II Thursday April 3 2008

07:00 – 09:00	Breakfast	
09:00 – 09:15	Introduction to day II	Facilitators
09:15 - 10:40	Group work III Are the activities right to achieve the results? Revisiting both <i>results and activities</i>	Working Groups
10:40-11:00	Coffee break	
11:00 – 11:45	Presentation of group work Discussion	Plenum
11:45 - 13:00	Group work IV <i>Assumptions</i> and external <i>risks</i> for implementing activities and achieving the results	Working Groups
13:00 – 14:00	Lunch	
14:00 – 14:50	Presentation of group work Discussion	Plenum
14:50 – 15:10	Coffee break	
15:10 – 16:20	Group work V <i>Indicators and sources of verification</i>	Working Groups
16:20 – 17:00	Presentation of group work Discussion	Plenum
17:00 – 17:15	Summarizing and wrapping up	Facilitators
19:30	Dinner	

Day III Friday April 4 2008

07:00 – 09:00	Breakfast and leaving rooms (Check out)	
9:00 – 09:15	Introduction to communication: Basic elements of communication - message, audience, means	Facilitators
09:15 - 10:30	Group work VI Formulating elements of <i>communication strategy</i>	Working Groups
10:30-11:00	Coffee break	
11:00 – 11:45	Presentation of group work Discussion	Plenum
11:45 – 12:00	Introduction to stakeholder activity plan	Facilitators
12:00 - 13:00	Group work VII Development of a <i>stakeholder activity plan</i> : <i>Who</i> will do <i>what, when? What support</i> do they need to do it?	Working Groups



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13:00 – 14:00	Lunch	
14:00 – 14:45	Presentation of group work Discussion	Plenum
14:45 – 15:00	Summarizing and wrapping up	Facilitators
15:00 – 15:15	Closing word Evaluation of the workshop	Cok van Schooten